

Southwest Independent School District
APPLICATION FOR STUDENT TRANSFER IN GRADES PRE-K – 12TH
2019-2020
 Revised 07/22/2019

| Transfer Type Requested (Select One) | |
|---|-------------------|
| <input type="checkbox"/> | In-district |
| <input type="checkbox"/> | Out-of-District |
| <input type="checkbox"/> | Child of Employee |

A student in pre-kindergarten - grade 12 wishing to transfer within the district or into the District shall file an application for transfer each school year with the campus principal of the school they wish to attend. This process is the same for children of full-time employees of the District. **Transfers will be granted for one regular school year at a time pursuant to FDA (Local). District transportation will not be provided to transfer students.** Campus principals shall consider availability of space (current enrollment counts per classroom and instructional staff ratios). Should the student's classroom and/or grade level become overcrowded, the transfer may be cancelled. Principals may also consider career pathway availability, transfer of credits to remain in graduating cohort, and the student's current and cumulative academic, discipline, and attendance status when considering approval/denial of a transfer request. Violation of the terms of the agreement may result in subsequent transfer requests not being approved. Appeals shall be made in accordance with FNG (Local) and GF (Local) as appropriate.

Student Name: _____
 Date of Birth: _____ Grade: _____ Sex: _____
 Student Address: _____
 District & Campus Last Attended: _____
 Home District & Campus: _____ Campus Requested: _____
 Reason for Request: _____

We the parent, guardian, and student agree to this contract and the stipulations set forth for consideration of enrollment in SWISD and/or at the requested SWISD campus for the 2019-2020 school year:

- Attend all classes regularly as scheduled without skipping, being truant, or being tardy
- Maintain a positive attitude toward and respect all school personnel and other students
- Be in good standing academically, be well prepared for class and complete all assigned school work
- Understand that UIL rules and regulations govern the eligibility of transfer students for participation in any UIL activity. See your principal for clarification about any activity that the student wishes to participate in.
- Comply with all federal, state, and local laws and District and campus policies contained in Board Policy, the Student Code of Conduct, and the Parent-Student Handbook (dress code, cell phone use, bullying, etc.)

Signature of Parent/Legal Guardian: _____
 Printed Name of Parent/Legal Guardian: _____
 District Employee's Assigned Campus (if applicable): _____
 Parent/Guardian Address (if different from student's): _____
 Signature of Student: _____

For Campus Use Only

Home Campus Principal (if applicable): Transfer Approved / Denied Reason: _____

Signature of Home Campus Principal: _____ **Date:** _____

Receiving Campus Principal: Transfer Approved / Denied Reason: _____

Signature of Receiving Administrator: _____ **Date:** _____

Principal's or designee's signature indicates his or her understanding of and assurance that this transfer is not for the purpose of participating in any UIL activity or any other activity governed by UIL rules and regulations, whether or not under UIL sanctions, and that no proselytizing or tampering has occurred in violation of UIL rules and regulations.